

# Museums Committee Agenda

**Monday, 12 March 2018 at 2.30 pm**

Council Chamber, Muriel Matters House, Breeds Place, Hastings, TN34 3UY.  
Please enter the building via the Tourist Information Centre entrance.

For further information, please contact Emily Horne on 01424 451719 or email:  
ehorne@hastings.gov.uk

		Page No.
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes of the previous meeting held on 27 November 2017	1 - 8
4.	Notification of additional urgent items	
5.	Changes to Museums Committee operation <i>(Polly Gifford, Cultural Strategic Development Specialist)</i>	Verbal report
6.	Curator's Report <i>(Cathy Walling, Museum Curator)</i>	9 - 12
7.	Resilience - Current Projects <i>(Cathy Walling, Museum Curator)</i>	13 - 16
8.	Museum Acquisitions <i>(Cathy Walling, Museum Curator)</i>	17 - 20
9.	Additional Urgent Items (if any)	

This page is intentionally left blank

# Agenda Item 3 Public Document Pack

## MUSEUMS COMMITTEE

27 NOVEMBER 2017

Present: Councillors Forward (Chair), Bacon (Vice-Chair), Howard, Patmore, Sinden, Street, Edwards

Museum Association Representatives: Mrs Barrett, Mrs Purdey, Mr Peak and Mr Palfrey-Martin

### **105. APOLOGIES FOR ABSENCE**

Apologies for absence were noted from Councillor Cartwright and Geoffrey Dudman.

### **106. DECLARATIONS OF INTEREST**

None.

### **107. MINUTES OF THE MEETING HELD ON 11 SEPTEMBER 2017**

**RESOLVED** – that the minutes of the meeting held on 11 September 2017 be approved and signed by the Chair as a correct record.

### **108. NOTIFICATION OF ADDITIONAL URGENT ITEMS**

With the agreement of the Chair, the Committee agreed the Curator report on an additional three acquisitions received after the agenda was published.

### **109. CURATOR'S REPORT**

The Curator presented a report which updated the committee on issues arising from previous meetings and subsequent actions that had been taken.

It was noted that the Curator's report will in future include matters which reoccur more regularly such as attendance figures, exhibitions and events information. The loan requests; acquisitions and resilience project will remain as separate report items.

The following items from the museum's collection have been reproduced. Photograph of Robert Tressell for new Penguin Random House edition of the 'The Ragged Trousered Philanthropists, and the coloured lithograph of birds-eye view of St. Leonards to be published in 2018 by Amberley Publishing.

The Ceramics Gallery has been updated to include new themes and labels. This includes some new pieces and items from the store which have not been shown for 25 years.

## MUSEUMS COMMITTEE

27 NOVEMBER 2017

In response to a recommendation in the first Resilience report, the internal signage has been revised and redesigned by HBC graphic designers, using colours and symbols to help visitors find their way around the museum.

Mrs Barrett requested the items in the ceramic gallery are rotated so exhibits are changed regularly. She congratulated staff on the new labelling, stating it is large; clear and at head height. The Curator said she would pass the compliment to Catherine Harvey, Keeper of Art & World Cultures and Sarah Fretwell, Graphic Designer.

Barrett proposed a motion to recommend the resolution as set out below. This was seconded by Councillor Howard.

**RESOLVED (unanimously) that the committee accepts and is satisfied with the report**

### **110. INTRODUCTION TO MICHAEL COOKE, MUSEUM RELATIONSHIP MANAGER ARTS COUNCIL ENGLAND**

The Curator advised that due to unforeseen circumstances Mr Cooke was unable to attend the meeting. Mr Cooke will attend on a future committee date.

### **111. RESILIENCE PROJECT**

The Curator presented a report which updated the committee on the progress of the two museum resilience projects.

The project, which was funded by Arts Council England, aims were to define the Museum's core purpose and develop a vision to enable it to grow and develop its services to meet future challenges.

Finding our Place 1, commenced April 2015. A five-point action plan was developed to address the outcomes of the review and identify a number of short term actions. Eg internal signage. These have been completed.

Finding our Place 2, commenced October 2016-2018. Focuses on four areas of improvement, identified in Stage 1 of the review. Eg visibility; audience engagement and project expertise.

Finding our Place 3, will follow completion of the current project and will undertake initial planning for the development and submission of Heritage Lottery Fund capital bid. It will investigate new approaches to income generation and engagement with existing and potential audiences.

Applications to the Heritage Lottery Fund can be made at any time. It is expected the application will follow completion of the current Finding our Place project.

## MUSEUMS COMMITTEE

27 NOVEMBER 2017

Councillor Street said the vision for the museum was narrow and needed to incorporate 'visitors' rather than 'the people of Hastings'.

Mr Peak said the size of the archives would benefit from being increased by a large capital sum. The Curator explained storage was included in the capital programme.

Councillor Howard suggested selling items on-line as part of the income generation strategy. The Curator said it would be dependent on a number of factors: the Councils IT system to support the activity and staff capacity for people to pack and post items. The retail consultant will assess whether this is feasible.

Councillor Edwards asked how the rates were established and if consideration had been given to hiring out the Long Gallery and Durbar Room to local groups in the voluntary / charitable sector. The Curator advised the hire rates were determined by interest rates and staffing costs. Although the fees and charges were fixed for 2018/19, they will be reviewed by the Business Consultant. She said help is given to local community groups during the day time.

Councillor Edwards asked how much the fees for the Long Gallery were. The Curator advised the charge for half a day is £66, £132 for a whole day and £420 and £510 for evening hire.

Mrs Purdey said the museums fees were on a par with other museums. Maidstone Museum offer more, however their café is supplemented. She felt £450 was too expensive for the Long Room.

Councillor Bacon asked if there was a co-ordinated approach to working with 1066. The Curator advised they are marketed by 1066. She said the consultant will review this area of work. In respect of funding, Councillor Bacon asked if schools could pay for a box of loan items. The Curator advised him the service was free and they were recommended not to charge for the loan of the school boxes.

Mrs Barrett said that if the schools were charged a fee for the loan boxes they would not visit. She stressed the Consultants should be made aware that school visits would drop. The museum she said needs to be competing, the arts venues are second to none in Hastings. She recommended the museum holds concert events in the evening.

Councillor Edwards proposed a motion to recommend the resolution as set out below. This was seconded by Mrs Barrett.

**RESOLVED (unanimously) that the committee accepts and is satisfied with the report.**

### 112. REQUEST FOR LOAN

The Curator presented a report to inform members of a request for a loan from the Museum collection.

## MUSEUMS COMMITTEE

27 NOVEMBER 2017

The Ashmolean Museum, University of Oxford is holding a landmark exhibition entitled 'Spellbound: Thinking Magically, Past and Present' from September 2018 to January 2019. It is the first large scale installation to explore the concept of 'magical thinking', of how people connect with unseen world.

A request has been received for the loan of a 16<sup>th</sup> century cast-iron fireback used to ward off witches and evil spirits and to protect the chimney, requiring magical protection. All costs associated with the loan and insurance will be covered by the Ashmolean Museum.

Mrs Barratt suggested the Museum hold it's own exhibition on legends myths and magic. The curator confirmed the exhibitions had already been scheduled for next year, but it would be considered as a future event.

Councillor Patmore proposed a motion to recommend the resolution as set out below. This was seconded by Mr Palfrey-Martin.

**RESOLVED (unanimously) that the committee accepts and is satisfied with the report**

### **113. MUSEUM ATTENDANCE FIGURES**

Cathy Walling, Museum Curator, presented a report to inform members of figures for attendances, educational activities and use of social media for the second quarter of 2017-18. Figures for July to September 2017 were submitted for comparison.

The Curator reported an increase of 703 visitors to the Museum between July and September, compared to the same time last year. This includes the Museum's 125<sup>th</sup> Anniversary Party in August which attracted around 1,200 visitors and 300 went to the Family Activity Day in July. The popular Eric Slater exhibition on 'The Colour Woodcuts', attracted visitors from all over the country.

Student numbers were slightly down this quarter. It was noted that a number of schools from outside the area had booked education sessions with the Learning Officer. The Library's popular Family 'Rhyme Time' continues to be popular.

At the time of the meeting, the number of followers on Twitter had increased to 1,523 and Facebook to 1,701. The museum held a 'take over day' for young people aged 14yrs to 19yrs. They took over Facebook and Twitter for the day, focusing discussion on the museum objects. The most popular post on Facebook was a set of photographs of Central St. Leonards in 1967 which reached 14,000 hits.

There had been a fall in the number of weddings and civil ceremonies over quarter 2, from 8 to 2 compared to the same period in the previous year. Other venues in the town had reported a similar trend.

Mrs Barrett, praised the special consultation event held by the young people, attended by 60 visitors. Unfortunately it was conflicted by other events.

## MUSEUMS COMMITTEE

27 NOVEMBER 2017

Mrs Barrett proposed a motion to recommend the resolution as set out below. This was seconded by Councillor Street.

**RESOLVED (unanimously) that the committee accepts and is satisfied with the report**

### 114. MUSEUM EVENTS AND ACTIVITIES

The Curator presented a report which gave an overview of the events and activities that were planned at the museum between January and March 2018.

#### **Exhibitions**

An exhibition on 'A Sense of Place' runs until 11 March. Followed by the 50th anniversary memorial exhibition of the works of Vincent Lines, Head of Hastings School of Art. In the Upper Walkway there will be 2 contrasting painting displays – artist Peter Waldron's Louloudia Series of works inspired by Crete, followed by 19th century topographical views by Evacustes Phipson.

#### **Events**

There will be two Family Activity Days in Quarter 4, based around ceramics and buildings. During the building activity day, families will be able to create their own town model. An adult mosaic masterclass to be held in February 2018, led by Emma Harding and in March filmmaker Rebecca Marshall they will talk about her work exploring 'time' in 'Fever of the Light'. The Museum's popular Easter Egg Hunt will be back at the end of March for the school Easter break.

The adult Wreathmaking workshop was well attended with 12 participants. Attendances will be monitored to see if there is an appetite to provide more adult classes.

It was noted the Happy Harold Trolley Bus would be at the museum on 1<sup>st</sup> April 2018.

Councillor Street asked the Curator if it would be possible to reproduce some of the exhibition pictures in poster form. The Curator confirmed that postcards had been made of some of the paintings. Members were informed that pictures could be ordered and paid for 'on demand' at the Fishermen's Museum desk. The Curator advised the Business Consultant will be undertaking a review of the museums assets.

Councillor Sinden proposed a motion to recommend the resolution as set out below. This was seconded by Councillor Bacon.

**RESOLVED (unanimously) that the committee accepts and is satisfied with the report**

### 115. MUSEUM ACQUISITIONS

## MUSEUMS COMMITTEE

27 NOVEMBER 2017

The Curator presented a report which provided an overview of the items recently acquired by the museum in the last quarter and the names of donors. The items included: -

1. Three folders of photographs and ephemera relating to the firm WM Still & Sons, Hastings  
Donor: Mr A Chapman
2. Two commemorative issue first day covers for Hastings, 1966 and 1968  
Donor: Mr A Gunn
3. Photographs, medals and ephemera relating to Edwin Bradnam, former Mayor of Hastings  
Donor: Mrs D Parker
4. Pier programmes and photographs of donor's father making engine models  
Donor: Mr D Holdstock
5. Television and radio Guide, 1930s  
Donor: Mr C Bendon-Hill
6. Booklet - FJ Parsons, One Hundred Years of Printing  
Donor: Mr I Shiner
7. Portraits, photos, diaries and deeds relating to Joseph Green and property in Ashburnham Road, Hastings  
Donor: Mrs J Phillips

With the agreement of the Chair, the Curator reported on the following items which were received after the agenda was published.

8. Three publicity leaflets  
Donor: Gairloch Heritage Museum
9. Wedding veil, photographs and postcards  
Donor: Mr K Crouch
10. Records of births in Hastings 1836-1891, photographs and postcards relating to Gabb family  
Donor: Dr J Gabb

Councillor Street spoke about the difficulty accessing items in the archives. He asked for accessibility to be improved when the review takes place.

Mrs Barrett requested the births and record book is not sent to the Keep for archiving. She said genealogy had become a popular activity, so the record book needs to be easily accessible at the museum for people to use it.

## MUSEUMS COMMITTEE

27 NOVEMBER 2017

In agreement, Mr Palfrey-Martin said that local history was of the greatest interest to people. 95% visits relate to family housing and photos. He recommended the maps at the Keep be returned to the museum.

Mr Palfrey-Martin proposed a motion to recommend the resolution as set out below. This was seconded by Councillor Street.

The Curator confirmed there would be an update at the next meeting regarding the recent attempt to acquire the painting discussed at the last meeting.

**RESOLVED that the committee accepts and is satisfied with the report.**

### 116. ADDITIONAL URGENT ITEMS (IF ANY)

None

(The Chair declared the meeting closed at. 3.33 pm)

This page is intentionally left blank

# Agenda Item 6



**Report to:** Museums Committee

**Date of Meeting:** 12 March 2018

**Report Title:** Cuartor's Report

**Report By:** Cathy Walling  
Museum Curator

---

## **Purpose of Report**

To provide an update on issues arising from previous meetings and confirmation of curator's actions, with visitor figures and information on exhibitions and events

---

## **Recommendation(s)**

- 1. that the Committee accepts the report and are satisfied with the comments in the report**

---

## **Reasons for Recommendations**

---

## Curator's Report

### 1. Attendances

The number of visitors attending between October and December 2017 was 8,279. This compares to 9,507 for the same period last year. The total number of visitors for the calendar year 2017 was 45,695 compared to 43,651 for 2016.

There were 347 pupils in organised groups, from Language Schools, All Saints Nursery Bexhill, Guestling Bradshaw Primary School, St Leonards Academy, Sussex Coast College, Tonbridge School and University of Brighton. This compares to 435 for the same period last year.

2. Social media. As of 21 February the Museum has 1598 followers on Twitter and 1861 on Facebook. The Museum has a 4.8/5 rating on Facebook and 4.5/5 on TripAdvisor.
3. Weddings and Civil Ceremonies: there were no ceremonies in this quarter, compared to one in the same period last year.
4. Exhibitions in Quarter 1: the next exhibition in the art gallery will be a 50th anniversary memorial exhibition celebrating the work of Vincent Lines, Head of Hastings School of Art. In the Upper Walkway there will be 19th century topographical watercolours by Evacustes Phipson, which will be followed by work by students from the School of Art and Design, Sussex Coast College, responding to the Vincent Lines exhibition.
5. Events: there will be three Family Activity days in this period, based around print, toys and insects. Three events will mark the centenary of Votes for Women, with a talk by Ann Kramer about her new book 'Turbulent Spinsters', and two sessions with Women's Voice making banners, sashes and hats to be used in a parade. Blooming Green are returning with an adult workshop making foliage crowns and Fiona Pienkowska is leading a lino print workshop. Happy Harold the trolley bus is celebrating his 90th birthday on 1 April with a day of tours and rides arranged by the Museum Association with the Hastings Trolleybus Restoration Group. Edward Preston will begin a new series of talks in June.

---

### Wards Affected

None

---

### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

---

**Additional Information**

.

---

**Officer to Contact**

Cathy Walling  
cwalling@hastings.gov.uk  
01424 451151

---

This page is intentionally left blank

# Agenda Item 7



**Report to:** Museums Committee

**Date of Meeting:** 12 March 2018

**Report Title:** Current Projects

**Report By:** Cathy Walling  
Museum Curator

---

## **Purpose of Report**

to provide an update on the progress of the ACE-funded Resilience Project and HLF-funded First World War Project

---

## **Recommendation(s)**

- 1. that the Committee accepts the report and are satisfied with the comments in the report**

---

## **Reasons for Recommendations**

---

## **Finding our Place: Resilience Project for Hastings Museum and Art Gallery**

1. As part of the collections review, a consultation day, INSIDE OUT, was held at the museum on 25 November. Museum staff and the young curators were supported by Catherine Orbach and Sharon Haward in an event aimed at raising awareness of the extent of the Museum's collections and to identify ways to provide visitors with greater access to collections in store.

2. In addition, an online survey was produced and a version adapted by the young curators to gather responses from their peers.

3. Some of the conclusions are shown below. These will all be incorporated into the final Collections Review report which will be produced at the conclusion of the project at the end of March 2018.

"Visitors enjoyed greatly the access to a random collection from the store. The display generated wide ranging conversations which touched on the objects, their history and their provenance. Visitors connected through this very tangibly with the objects and the role of the museum."

"This was echoed on the local studies room where people enjoyed access to the books and quality black and white photos of Hastings' past. Some enjoyed researching their street name; others enjoyed evoking memories of places. These were people who wouldn't normally book into a Wednesday in the Local Studies room."

"People enjoyed a personal way in, whether that be a member of staff's favourite object, talking to someone about their work in the museum or meeting someone with a story to tell. People enjoyed the direct connection with staff at the museum and the invitation to discuss the museum and access and requested more events like this. It brought the museum to life."

4. A full report on Finding our Place 2 will be brought to the June 2018 meeting of the Museum Committee, following the conclusion of the project.

## **Hastings Remembers: Stories of the First World War**

5. The fourth year of the HLF-funded First World War Anniversary project has seen renewed focus on volunteers, with a group now researching names on the War Memorial, and the experiences of Hastings's Twin Towns.

6. Three community events were held in 2017: As part of our 125th birthday celebration day in August, we setup a 'recruiting station' in our Local Studies Room and ran object handling sessions. To explore this year's theme of 'Beyond the Western Front', historian Stephen Bourne gave a talk called 'Black Poppies', which detailed the black community's experience of the war, both in combat and at home. We held a family

activity day in the October half term on the First World War. Activities included object handling, learning songs of the period and a number of different craft stations.

7. This year's exhibition ran from 7 October 2017 - 8 January 2018. Entitled 'Beyond the Western Front', this exhibition aimed to illustrate how the war touched over 40% of the world's population and so why it can be considered as the first true 'world war'. The exhibition was able to include a number of local stories of men who fought in Africa and Asia, as well as the impact of Empire troops on the town.

8. In 2018 we will be holding another drop-in session to collect local stories. The final exhibition of the project will run from 13 October 2018 to 29 January 2019 and will reflect on local lives lost and families affected by the horrors of the conflict, and the importance of remembrance.

---

### **Wards Affected**

None

---

### **Policy Implications**

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

---

### **Additional Information**

.

---

### **Officer to Contact**

Cathy Walling  
cwalling@hastings.gov.uk  
01424 451151

This page is intentionally left blank

# Agenda Item 8



**Report to:** Museums Committee

**Date of Meeting:** 12 March 2018

**Report Title:** Museum Acquisitions

**Report By:** Cathy Walling  
Musuem Curator

---

## **Purpose of Report**

to inform members of items recently acquired by the Museum

---

## **Recommendation(s)**

- 1. that the Committee accepts the report and is satisfied with the report**

---

## **Reasons for Recommendations**

---

## Introduction

The following items have been acquired by Hastings Museum in the last quarter.

1. Oil painting of Thomas Hovenden, Inn-keeper of the Swan Hotel, Hastings, c 1800  
Donor: Mr and Mrs B. Purdey
2. Three Hastings Borough Council metal Hackney Carriage Licenses from vehicles.  
Donor: Anon
3. Booklets 'Hastings and St Leonards in the Front Line' and 'War in East Sussex'.  
Donor: Mr G. Mounsey
4. Three aerial photographs of Hastings.  
Donor: Mr T Scott
5. Collection of photographs, documents and minutes relating to Dordrecht town-twinning.  
Donor: Mr C Hyland
6. Postcard of Edwin Bradnam, Mayor of Hastings 1884-1890.  
Donor: Mr P Fuller
7. Specifications for tenders for refreshment and indoor bowling pavilion at White Rock, prepared by Sidney Little in 1927.  
Donor: Mr J Rawlings

---

## Wards Affected

None

---

## Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

---

## Additional Information

---

**Officer to Contact**

Cathy Walling  
cwalling@hastings.gov.uk  
01424 451151

---



This page is intentionally left blank